

SELF FINANCING PARAMEDICAL MANagements ASSOCIATION (SPMA)

Allied health Streams Admission 2019-20 PROSPECTUS

Admission office

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PREFACE

The Self-Financing Paramedical Managements Association (**SPMA**) represents 17-Paramedical college / institutes in Kerala (Registration no. R- 63/07)

The Association is entrusted with admissions to the Member Colleges / Institute since 2007, collectively and purely on the basis of merit. Merit was being determined on the basis of the marks obtained for the relevant subjects in the qualifying examinations as per the guidelines of KUHS / DME as well as under the guideline of Admission Fee Regulatory Committee (AFRC) for PG, Degree, and Diploma courses respectively.

Admission to various paramedical PG, Degree and Diploma programmes for the academic year 2019-20 is as per the guidelines of KUHS, DME& AFRC.

SELF-FINANCING PARAMEDICAL MANAGEMENT ASSOCIATION (SPMA)

Self-Financing Paramedical Management Association (**SPMA**) is a voluntary self-regulatory agency of Self-Financing Paramedical Colleges / Institutes in Kerala. We ensure high quality education in various PG, Degree and Diploma paramedical programs without compromising on social justice. We value transparency at all junctures of professional education. Our member institutes listed in **Annexure B** are desirous of adopting a common admission procedure for various paramedical programs ensuring transparency through merit based admission on a non-exploitative manner. This prospectus is issued to govern the admission process in the participating Colleges/Institutes for the academic year 2019-20.

1. Introduction

1.1 This prospectus relates to admission to various PG, Degree and Diploma programmes under Paramedical stream as detailed in **Annexure A** and conducted at participating colleges / institutions.

Annexure A

PG degree	Degree Program	Diploma Program
1. Master of Hospital Administration (MHA) 2. M Sc Optometry	1. B.Sc. Medical Laboratory (B.Sc. MLT) 2. B.Sc Optometry 3. B.Sc. Perfusion technology 4. Bachelor of Cardiovascular Technology (BCVT)	1. Diploma in Medical Laboratory Technology- (DMLT) 2. Diploma in Radiological Technology- (DRT) 3. Diploma in Cardio Vascular Technology-(DCVT) 4. Diploma in Operation Theatre & Anaesthesia Technology- (DOTAT) 5. Diploma in Dialysis Technology- (DDT) 6. Diploma in Ophthalmic Assistance-(DOA) 7. Diploma in Neuro Technology- (DNT)

1.2 The names, addresses, programmes offered, the intake capacity and contact details of member institutions are as given below in **Annexure –B**

Annexure B

Sl. No	Name and address of Institutions	Program/s offered	No: of Seats	Contact Details	
01	AL-AMEEN COLLEGE OF MEDICAL SCIENCES, Edathala North P O, Aluva, 683564	BSc MLT	30	Tel No	0484-2836162,
				Fax	9995015051,8129558445
				E mail	alameencms@gmail.com
				Website	www.alameencollege.org
02.	AL SHIFA COLLEGE OF PARAMEDICAL SCIENCES Lemon Valley, Angadippuram,	B.Sc MLT	40	Tel.No	04933-228296 & 04933-228088 Mob. 9745105620

	Perinthalmanna, MalappuramDist, Kerala – 679 321	B.Sc. Optometry	30	Fax No.	9745105620
		DMLT	30		04933-229820 / 229818
		DRT	30		
		DOTAT	15	E-Mail Web :	alshifaacpms@gmail.com alshifacollegeofparamedicalsciences.com
03	AHALIA SCHOOL OF OPTOMETRY Ahalia Campus, Palakkad – 678557	DOA	30	Tel.No	04923-225000, 9544112121
		B.Sc. Optometry	30	Fax	04923-225166
		M.Sc. Optometry	12	E-Mail	academics@ahalia.edu.in
04	AHALIA SCHOOL OF PARAMEDICAL SCIENCES Ahalia Campus, Palakkad-678557	BSc MLT	30	Tel.No	04923-226061, 9496006862
				Fax	04923-225166
				Email :	admin.asps@ahalia.edu.in
				Web:	www.ahaliaschoolofoptometry.org
05	HOLY CROSS COLLEGE OF ALLIED HEALTH SCIENCES Holy Cross Hospital, Kottiyam, Kollam-691571	BSc MLT	30	Tel No.	0474-2025555, 9495553767
				E- Mail	holycrossahs@gmail.com
				Web:	www.holycrossahs.com
06	KMCT COLLEGE OF ALLIED HEALTH SCIENCES KMCT Medical College Campus, Manassery (PO), Mukkam, Kozhikode-673602	BSc MLT	30	Tel.No	04952293040/9847023061
		B.Sc. Optometry	30	Fax	0495-2296544
		B Sc perfusion technology	04	E-Mail	healthscience@kmct.edu.in
				Web:	www.kmct.edu.in
07	KMCT NATIONAL HOSPITAL INSTITUTE OF HEALTH SCIENCES KMCT Medical College Campus, Manassery (PO), Mukkam, Kozhikode-673602	DOA	30	Tel.No	04952293040/9847023061
		DMLT	30	Fax	0495-2296544
		DRT	30	E-Mail	healthscience@kmct.edu.in
				Web:	www.kmct.edu.in
08	KMCT INSTITUTE OF ALLIED HEALTH SCIENCES Mannassery P.O, Mukkam	DDT	05	Tel.No	04952293040/9847023061
		DNT	08	Fax	0495-2296544
		DOTAT	10	E-Mail	healthscience@kmct.edu.in
				Web:	www.kmct.edu.in
09	KVM INSTITUTE OF PARAMEDICAL SCIENCES KVM Trust Road, Cherthala,	BSc MLT	30	Tel.No	0478-2822478, 9048495222
		DMLT		Fax	0478 2822478

	Alappuzha District – 688 524		30	E-Mail Web.	kvmtrustchla@gmail.com www.kvminstituteofparamedicalsciences.in
10	LISIEUX COLLEGE OF PARAMEDICAL SCIENCES (LCPS), MAGJ Hospital Mookkannur PO, Angamali, Ernakulam (Dist), pin: 683577	B.Sc. MLT	30	E mail Web: Ph no.	lcpsmagj@gmail.com www.lcps.in 0484 2614 486, 9400379037, 9847092265
11	MEDICAL TRUST INSTITUTE OF MEDICAL SCIENCES , Seaport- airport road, River east road, Irumpanam Ernakulam District, Pin - 682 309	BSc MLT	20	Tel No	9544644333, 9747002029, 0484-2843103
		BSc Optometry	10	Email	principal.mtims@medicaltrusthospital.in
		BCVT	03	Website	www.medicaltrusthospital.com
		DRT	30	Fax	0484 2358031
		DOA	15		
		DNT	03		
12	MOTHER COLLEGE OF PARAMEDICAL SCIENCES Mother Hospital campus, Pullazhi P O, Olari Thrissur- 680012	BSc MLT	30	Tel.No E-Mail Web:	0487-2434850, 8606098722 mothercollegeofpms@gmail.com www.motherhospitalthrissur.org
13	MES INSTITUTE OF PARAMEDICAL SCIENCES MES Medical College Hospital Campus, Palachode post Malappuram, 679 338 (pin)	BSc MLT	30	Tel.No	04933-298418
		DMLT	30	Fax	04933-298418
		DOTAT	15	E-Mail	mesparamedicalsciences@gmail.com
		DCVT	04	Web:	www.mesams.com
14	MOULANA COLLEGE OF PARAMEDICAL SCIENCES Near Railway station, Angadippuram P.O, Malappuram (Dt)	BSc MLT	30	Tel no.	04933 225342, 220225
		DOTAT	15	Fax	04933 225342
		DRT	30	Email Web:	minps@rediffmail.com www.minpspara.com
15	PRESENTATION CENTRE OF ALLIED SCIENCES Puthenvelikara Manancherikunnu, Ernakulam, Pin: 683594.	BSc MLT	30	Tel.No	0484- 2485750 9495131287, 974771860
				Fax	0484- 2485440
				E-Mail	presentationcentre@gmail.com
				Web:	www.pcas.in
16	St. GREGORIOS COLLEGE OF HEALTH SCIENCES Paraumala, Pathanamthitta	BSc MLT	30	Tel.No	04792311929, 9544256717, 8281666299
				E-Mail	stgcssparumala@gmail.com

	689626			Web:	www.parumalahospital.com
17	WESTFORT INSTITUTE OF PARAMEDICAL SCIENCES. (WIMS) Pottore, Thrissur – 680581	MHA	16	Tel.	0487-2204323, 2206442
		B.Sc. MLT	30	Fax	0487-2200801
		DMLT	30	Mob.	8547864501/9447084501/ 8330840501/
		DRT	30	E-mail	wims33@gmail.com
		DDT	30	Web.	www.wimsc.com
		DOTAT	30		
		DCVT	15		

1.3 The association has decided to conduct a separate selection procedure for admission of candidates for various Paramedical programs as authorised and enabled by the various decisions of the Admission and Fee Regulatory Committee (AFRC) as well as Honourable High Court and Government of Kerala.

1.4 This prospectus contains the rules and regulations applicable for selection and admission to various paramedical programs for 2019 -2020 in the above said institutions to management seats as per the AFRC.

1.5 The prospectus is common for all the Member Colleges and will be binding to them. There is no individual policy or reservation by the member colleges unless otherwise specified.

2. Criteria of eligibility for admission.

2.1 Nationality:

Candidates must be citizens of India / or dependents of Non-Resident Indians

2.2 Academic

2.2.1 Admission Requirements:

PG: MHA: As per the KUHS admission criteria, Pass in any degree with 50% marks from UGC recognized university.

M.Sc. Optometry: The Candidate shall pass B.Sc. Optometry with 55% of Marks as per KUHS norms.

Degree: Candidates who have passed Higher Secondary examination of the Board of Higher Secondary Education, Kerala, or examinations recognized equivalent thereto, with 50% marks in Physics, Chemistry, Biology and English put together at the final year of the examination are eligible as per KUHS norms.

Diploma: The candidate shall pass higher secondary examination of Govt. of Kerala or equivalent recognized by DME, Govt. of Kerala with a minimum of 45% marks in physics, chemistry and biology put together.

No rounding off of the percentage of marks to the nearest whole number is permitted. For example, a score of 50 marks out of 100 or 150 marks out of 300 alone will be considered as 50% marks and scores of 45 out of 100 or 135 out of 300 alone will be considered as 45% marks for determining eligibility.

2.2.2 Duration:

- 2.2.2.1** Duration of the program shall be of two years for all diploma programs except DOTAT with six months of additional internship for who have passed the course as per DME norms and DRT is 3 year.
- 2.2.2.2** Degree program duration shall be four years incorporated with theory, practical and clinical posting hours in respective year as per the KUHS syllabus.
- 2.2.2.3** P G programme 2 years unified with theory and practical training as per KUHS syllabus.

2.3 Relaxation in marks:

2.3.1. For all the programs there will be usual mark relaxation as per the GO's issued by Government of Kerala for socially and Educationally Backward classes (SEBC) Scheduled Castes (SC), Scheduled Tribes (ST) and Other Eligible Castes (OEC).

2.3.2 Those candidates claiming relaxation of mark shall produce necessary certificate from the authority concerned. There will be no reservation of seats for SEBC and or SC/ST candidates under Management Quota.

2.4 Age:

Applicants should complete 17 year of age for degree / diploma programs on 31st December 2020. No age relaxation will be allowed.

CENTRALISED APPLICATION AND ALLOTMENT PROCESS

Through a single window System by online

3. How to apply

- 3.1 The application should be submitted by online through website of SPMA and the address www.spmaonline.in
- 3.2 Application for each programme (PG, UG, and Diploma) shall be submitted independently with prescribed links paying the *stipulated fee separately* for each programme.
- 3.3 The applicant should have a valid e-mail id.
- 3.4 Application fee will be as follows:
UG and PG: Rs. 600/-
Diploma Rs. 300/-
The detail of the courses is available in the website as well as prospectus.
Application fee and admission processing fee are not refundable.
- 3.5 The applicant is required to remit the prescribed application fee by online payment or Demand Draft and enter the payment details (DD No. & date) in the application form.
- 3.6 The applicant should upload the following documents / or certificates duly attested by a gazetted officer or Head of the Institution last studied while applying online.
- Recent passport size colour photographs taken in a white / light coloured back ground. The image should be in JPEG format. Maximum size for photograph 50 KB and image dimension is 120x 150 px (4.23 x 5.29 cm)
 - 10th and 12th pass certificate for proof of date of birth of the applicant
 - Mark list of qualifying examinations.
 - Degree Marks Cards (for PG programme)
 - Degree Certificate / Provisional Degree Certificate (for PG programme)
 - Transfer Certificate
 - Eligibility Certificate, Migration Certificate (if applicable)
 - Certificate of good conduct from the institution last attended issued within six months
 - Nativity certificate to prove nativity wherever is applicable.
 - In cases where the candidates claim any sort of reservation / preference provided for each college, documents to prove such claims as described in Annexure – by each college.
 - Certificate in proof of SEBC/OEC/SC/ST status obtained from Village Officer and certified by Tahasildar.

- Aadhar copy
- Other relevant documents of NRI candidates as per the Clause No.4.1

3.7 The online application will be accepted only after the payment of prescribed application fee by demand draft in favour of “**SPMA**” payable at Thrissur or online payment through Credit/Debit/Internet Banking. The print out of the filled application along with all the above mentioned documents / certificates and the DD of the application fee (If payment done by DD) shall be submitted to ‘**The Controller of Admission, SPMA Admission Office, MES Nursing college campus, Palachode Post, Kolathur Via, Malappuram, 679338.**’ Within 3 days of the last date of online application as mentioned in the prospectus. Documents / Certificates furnished after the last date of submission of the application will not be accepted.

3.8 One single application is sufficient to apply to all colleges. However the candidate shall indicate their choice of college in the order of their preference in the online application form itself. The application submitted should be complete in all respects. The application which is not accompanied by required documents/ or certificates will be summarily rejected without further intimation. Documents / certificates furnished after submission of application will not be entertained under any circumstances.

3.9 The applicant need not submit separate application to the member institutions.

3.10 The Application not accompanied by above mentioned documents in *proof of claims* made therein will be summarily rejected after the closing date.

3.11 No opportunity will be given to incorporate any details or document after the closing date of the application. Late and incomplete applications will be rejected.

4 NRI Seats: 15% of the total seats are marked for NRI candidates.

The Tuition fee of 85% open merit quota and 15% for NRI quota seats shall be as per the ASC order No.AFRC50/18/PARAMEDICAL/SPMA, dated 23.05.2018.

4.1 How to apply for NRI Seats:

The applicant opting for NRI seat should secure minimum marks required for selection to the respective courses. The documents to be presented for admission under NRI quota are

- ✓ Sponsorship Certificate
- ✓ Attested copy of the passport of the sponsor
- ✓ The attested copy of the relevant page of the passport where Employment Visa is stamped and if it is not submitted the employment certificate duly attested by the Indian Embassy or consulate.
- ✓ *Relationship Certificate from the Village Officer/Tahasildar

***Relationship with the sponsor should comply the Government order No.GO(MS) No.193/2013/H&FWD dtd.22.05.2013& KUHS Order No.2836/ACB/kuhs/2014,dated 12.06.2014.**

5. Selection and Verification of Documents:

- 5.1** The eligible candidates will be intimated for a selection interview by the respective institution where the student has opted.
 - 5.2** The selection interview will be done by the individual institution (student opted while applying). The Principal/Head of the Institution shall be responsible for verification of original documents / or certificates produced by the candidate at the time of interview in the college/institution.
 - 5.3** Selected candidates after the selection interview have to join the programme within 3 days of intimation of selection, after paying the fees for the programme. The admission of those candidates who do not take admission on the prescribed date in the member colleges will deem to be cancelled.
 - 5.4** **For those who are selected after selection interview and not paid the college fee within the prescribed date, the admission will be summarily cancelled and seat will be allotted to the next eligible candidate. No further claim for admission will be entertained.**
- 6. Spot Allotment:** Spot allotment will be conducted based on the vacant seats including lapsed seats available in the member institutions. However the date and place of spot allotment will be duly intimated after obtaining permission from AFRC. The details regarding the availability of vacant seats, eligibility to

attend, method of allotment etc. will also be notified. Candidates who take seats at the spot allotment will have to remit the fees as per **Clause 5.3**

7. The member institution has already submitted letters for signing the agreement for seat sharing with Govt. of Kerala (50% to Govt. 35% Management & 15% NRI). If in any reason, the Government is not willing to sign the agreement or allotting the students, especially SC/ST/OEC, management will not be responsible to provide any concessional rate or relaxation of fee.

General Information

8. Medium of Instruction:

- 8.1 The medium of instruction and examination shall be English

9. Affiliation of College:

- 9.1 All PG and Degree programs are affiliated to Kerala University of Health Sciences (KUHS). The Diploma programs are approved by Directorate of Medical Education (DME).

10. Prohibition of Ragging:

- 10.1 According to the Kerala Prohibition of Ragging Act, 1998, 'ragging' means doing of any act by disorderly conduct to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or shame or embarrassment to that student and includes teasing or abusing or playing practical jokes or causing hurt to such students or asking a student to do any act or to perform something which such student will not in the ordinary course be willing to do.
- 10.2 Ragging / any type of misconduct towards any student either in the College campus or outside will be considered as criminal offence and will be immediately reported to the police. Perpetrators will not be permitted to continue their studies.

10.3 Every selected candidate shall, at the time of admission, furnish a character certificate from the institute wherefrom he / she has passed the qualifying Examination, which would mention the status of his / her behavioural pattern especially in terms as to whether he / she has displayed persistent violent, or aggressive behaviour or any desire to harm others.

10.4 Students and parents shall, at the time of admission, furnish an affidavit in the appended format (**Annexure –C**) to the effect that the students will not implicate in ragging.

11. Special Instructions:

Use of mobile phone: Use of Mobile Phone by students is not permitted in the campuses and hostels of any member colleges of association. Any violation of this prohibition will lead to stringent disciplinary action by the college authorities.

12. Code of conduct:

12.1 Every student is required to adhere strictly to the code of conduct of the institution to which he / she is admitted.

12.2 It is obligatory to wear the uniform of the institution which the student is admitted.

12.3 The student is not permitted to wear the face veil in MES institute.

Any other items not specifically covered in this prospectus will be decided by the undersigned, and his decision shall be final.

13.*Refund of course fee:

If any candidate discontinues the course, after closing of admission as notified by the authority, the candidate has to pay the full fee of the remaining course period (as insisted by the concerned authority). Transfer Certificate will be issued only after payment of the above amount. (WPC no.32463/11 dated 7.12.2011 & WPC no. 15583 of 2012 dated 2.8.2013) Also Legal proceedings will be initiated against student/parent for realization of full amount of fees as per the court order.

*subject to approval

15. Schedule of admission process is fixed as follows:

S#	Activity Details	Degree and PG course	Diploma Course
1.	Publication of Notification	27.5.2019	27.5.2019
2.	Start of online application	27.5.2019	27.5.2019
3.	Last date of online application	4.7.2019	30.7.2019
4.	Last Date of receipt of printed application along with relevant documents	9.7.2019	5.8.2019
5.	Publication of Rank List	12.7.2019	9.8.2019
6.	First allotment	15.7.2019	16.8.2019
7.	Last date for joining & Payment for the 1 st allotment candidates	19.7.2019	21.8.2019
8.	Second Allotment	22.7.2019	26.8.2019
9.	Last date for joining & Payment for the 2 nd allotment candidates	26.7.2019	31.8.2019
10.	Lapsed seat /spot admission	01.8.2019	16.9.2019
11.	Date of Commencement of classes (tentative)	01.8.2019	18.9.2019
12.	Closure of admission	31.10.2019	30.11.2019

*Last date of admission may change as per KUHS and DME notification

(i) The fee structure for 2019-20 batch

PG, UG, & Diploma Courses									
PG Programme									
Sl. No	Course Name	Tuition Fee				Special Fee			
		1 st Year	2 nd Year	3 rd Year	4 th Year	1 st Year	2 nd Year	3 rd Year	4 th Year

01	MHA	1,00,000	1,00,000	NA	NA	32,000	29,000	NA	NA
02	M.Sc.Optomety	1,10,000	1,10,000	NA	NA	34,000	30,800	NA	NA

MSc.Optomety – For the NRI seats – US \$ 2000 at the time of admission

Caution Deposit (Refundable after successful completion of course)	5000/-	-	-	-	-	-	-	-	-
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UG Programme

03	B.Sc.MLT	80850	80850	80850	80850	14500	12000	13500	13500
04	B.Sc.Optomety	63525	63525	63525	63525	39500	27500	27500	20500
05	B.Sc.Perfusion Technology	190000	190000	190000	190000	37500	14000	14000	16500
06	BSc Cardiovascular technology	60000	60000	60000	60000	37000	37000	37000	37000

BSc.MLT – The tuition fee for the NRI seats - US\$2000 per year (4 year)

BSc.Optomety – The tuition fee for the NRI seats – 1,10,000/- per year (4 year)

Caution Deposit (Refundable after successful completion of course)	5000/-	-	-	-	-	-	-	-	-
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Diploma Courses

		Tuition Fee			Special Fee		
		1 st Year	2 nd Year	3 rd year	1 st Year	2 nd Year	3 rd year
01	DMLT	61000	61000		10,000	10,000	
02	DRT	61000	61000	61000	10,000	10,000	10,000
03	DOTAT	61000	61000		10,000	10,000	
04	DCVT	61000	61000		10,000	10,000	
05	DDT	61000	61000		10,000	10,000	
06	DOA	61000	61000		10,000	10,000	
07	DNT	61000	61000		10,000	10,000	

Diploma Courses - For the NRI seats – US \$ 2000 at the time of admission

Caution Deposit (Refundable after successful completion of course)	5000/-	-	-	-
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**16. Fee for NRI:15% of seats shall be for NRI as per the ASC order
No.AFRC50/ 18/PARAMEDICAL/ SPMA, dated 23.05.2018.**

The tuition fee for the NRI candidate will be equivalent to US \$ 2000 (US Dollar two thousand) per year.(Refer clause no.4.1).

For all courses, the candidates are liable to pay the following services/facilities separately to the respective institution.

- ❖ Accommodation/Food/Transportation/Text Book/ Record or any other material/service
- ❖ Students also pay all kind of University / DME examination fee or verification of the certificate or any other expenses connected to the University/DME.
- ❖ The student will be paid the fees for any other statutory amount, if required by statutory authorities, same fees is to be paid time to time by the student.

Grievance redressal

Any grievances / complaints regarding selection and admission can be brought to the notice of the President, *Self - Financing Paramedical Management Association (SPMA)*, office: MES Institute of Paramedical Sciences, MES Nursing College Campus, Palachode P.O, Malappuram-679338. Telephone number:04933-298418, Email address-mesparamedicalsciences@gmail.com or Secretary of SPMA Office: Westfort Institute of Paramedical Sciences, Pottore, P.B.No.16, M.G.Kavu P.O, Thrissur-680581, Telephone number: 0487-2204343, Email Address- wims33@gmail.com as well as to the Director / Manager/ Principal of the concerned Colleges within 48hours of occurrence of the grievance.

Undertaking regarding non-involvement in Ragging

Each candidate and parent has to sign the undertaking given below at the time of admission (as per the provisions of anti-ragging verdict by the Hon’ble Supreme Court).

I, Mr./Ms.Roll No.Program M.Sc. Nursing student of College of Nursing do hereby undertake on this day the following with respect to above subject and Office Order No.

1. That I have read and understood the directives of the Hon’ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references. (Available at <http://www.peopeLsgroup.in>).
2. That I understood the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
3. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.

4. That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and the Institute authorities for the purpose from time to time.

Name & Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

Signature of Mother/Father and or Guardian

Name & Address

Witness:

1.

2.

Place:

Date: